



DRAFT

**MONTANA STATE EMPLOYERS COUNCIL
EXECUTIVE BOARD MEETING MINUTES**

Monday – May 21, 2007

3:00 pm to 5:00 pm

Bozeman Hilton Garden Inn

Board Members Present:

Cal Boyle, Karen Dellwo, Carolyn DeYoung, Patty Guiberson, Sylvia Murray, Betty Stone,
Patty Nordlund, & Barb Kain

Recorder: Kay Strayer, State JSEC Coordinator

Guests: Ingrid Childress, Gary Warren, Andy Lublin, Barry Remus, Wolf Ametsbichler,
Laura Marshall, Drea Brown, Finali Ayers, Kathleen Cannon, Carol Rule, Gary
Ellingson, Jerri Miller, Marla Hagan, Shirley Cortright

I. CALL TO ORDER: Cal Boyle called the meeting to order.

A. **Introductions:** Self-introductions were made of all present.

B. **Agenda Review & Changes:** None.

C. **Approval of Minutes from 10/05/06:** Karen made a motion to accept the minutes as submitted. Cal seconded the motion. Minutes approved as submitted.

D. **Correspondence:** No correspondence.

II. REPORTS AND UPDATES:

A. **Treasurer's Report (Sylvia Murray):** A copy of the Treasure's Report was passed out to all members present. **Current balance** is \$10,109.42. **Revenue** since the last report totals \$258.96, revenue from CD Interest. **Expenses** since the last report total \$817.19 for Secretary of State Corp. fee, Tri State JSEC 25%, JMG Student Travel, State of MT Annual Report (charged twice refund of \$15 due). **ACTION:** Karen made a motion to accept the report as submitted. Cal seconded the motion. The Board accepted the report as submitted and a signed copy was given to Kay for the permanent file.

B. **Division Update:** Ingrid Childress, Workforce Services Division Administrator, reported on the latest developments with the Department, Division and Legislative issues.

➤ **Legislative and Division Update:**

- ✓ The Workforce Services Division budget was approved this year. In House Bill 2, the main allocations bill for state government, we received all we asked for including funding for Research and Analysis to procure Labor Market Information at the local and regional level. We were also given authority and funding in the amount of \$250,000 for a business pilot program for incumbent worker training, an idea that originated in the Billings area.
- ✓ The Job Service Operations Bureau is moving toward a Regional philosophy. This does not mean Job Service offices will be closed. We'll increase outreach and expand to more communities with workforce and economic development. Five

Regions matching the five economic development regions will be used as a management tool to keep better track of workforce and economic development. When businesses arrive, we'll have a prepared, skilled workforce. Changes are being made to ensure we're most helpful to businesses.

- C. **Jobs for Montana's Graduates:** JMG State Coordinator, Drea Brown reported the following:
- The financial support provided by MSEC has a positive impact on students traveling to Washington, DC for the annual Leadership Conference.
 - JMG would like to work more fully with local Job Service offices and the employer community.
 - A slide show was presented featuring various JMG activities
 - Finali Ayrs delivered her award winning speech from the JMG Public Speaking category.
- D. **Job Service Operations Bureau Update:** Gary Warren, Bureau Chief for Job Service Operations Bureau discussed the following:
- In planning the JSEC/Managers Conference in Bozeman, we looked at comments from businesses on making the conference relevant. We're dedicated to making the JSEC/Managers Conference a premier event in Montana.
 - Obtaining non-profit status for local JSEC's has become a point of discussion. Local JSEC's should look at procuring 501 (c) 3 or 6 status. Consider consulting with an attorney for advice.
- E. **Local JSEC & MSEC Updates:**
- Cal will look into obtaining legal council to investigate need for 501 (c) 6 status for local JSEC's. Motion/second by Cal/Karen to form a committee to investigate non-profit status for JSEC's. Motion carried.
 - Kathleen Cannon, Bitterroot JSEC Coordinator, has had success with the following JSEC seminars: Employee fraud and embezzlement and Steve Beck on Exceptional Customer Service.
 - Carol Rule, Helena JSEC Coordinator, had a successful Employer Panel discussion.
 - Laura Marshall, Missoula JSEC Chair, related their success with a seminar featuring Jim Nys and a Career Road Show at Loyola Sacred Heart High School, attended by 190 students with a focus on 14 career options.
 - Michelle Vincent, Butte JSEC Coordinator, talked about their seminar with Jeri Mae Rowley where she addressed Conflict and Emotional Intelligence. Michelle also coordinated Butte Business Days at the Junior High School. JSEC member employers provide students with mock interviews in their career interest areas.
 - Karen Dellwo, Polson JSEC Chair, provided information on their seminar addressing Meth and how it's impacting the workforce. Karen and the Polson JSEC has also been involved in providing mock interviews for high school students.
 - Glendive JSEC members have gone to the high school to talk about the world of work, the employer's cost to hire employees, and dressing for success in the workplace.
 - Kay provided a list of potential discussion points for the Fall Executive Board meeting.

III. OLD BUSINESS:

- A. **MSEC Statewide Positions (Carolyn):** The Statewide Position Statements were reviewed. No comments were offered or changes proposed.

- B. **Drawing for local JSEC attendance at annual meeting (Carolyn):** Discussion on whether the Board wants to do the \$200 drawing this year for a local JSEC with representation at the meeting. **ACTION:** Motion/second from Patty G/Barb to award the \$200 again this year through a drawing. Motion carried.
- C. **MSEC Awards for 2007 (Kay):** Nomination information went out in January followed by a few reminders. The submission deadline was Friday, April 29th.

IV. NEW BUSINESS:

- A. **2007 – 2008 Activities Calendar (Kay):** September dates for Fall meeting will be explored.
- B. **2007 – 2008 Executive Board candidates (Barb):** Barb moved to vote for slate of officers presented. State Chair – Cal Boyle; State Vice Chair – Karen Dellwo; State Treasurer – Sylvia Murray. Betty Stone and Patty Nordlund will continue their service as Area Representative for their regions. All eligible voters voted in the affirmative for the new slate of officers.
- C. **Possible Sites for 2008 joint meeting (Barb):** Suggested locations for 2008 meeting included Havre (Technology Center at MSU Northern), Billings, Great Falls, Missoula and Kalispell. No date set but items to consider when setting a date were graduation, SHRM conference and weather in relationship to time of year.

V. ADJOURN:

There being no other business, Cal moved to adjourn the meeting at 4:50 pm.